

APPLICATION NO. _____
FILE NUMBER (IIS) _____
FILE NUMBER (UE) _____

PAYMENT: ONE PAYMENT ☐ 3 INSTALLMENTS ☐
OTHER: _____
LANGUAGE: SPANISH ☐ ENGLISH ☐

**REGISTRATION AND PAYMENT CONDITIONS FOR THE
INTERNATIONAL MASTER'S DEGREE IN SLEEP MEDICINE (2023-2024)**

STUDENT DETAILS:

FIRST NAME _____ MIDDLE NAME _____
SURNAME _____ E-MAIL _____@_____
ID/PASSPORT NUMBER _____ Contact Number (+) _____
Home Address _____, nº _____
Other Information (building, block number, etc.) _____, Floor _____, Door _____
ZIP Code _____ City _____ Country _____

INFORMATION ABOUT THE MASTER'S DEGREE:

Registration and Enrollment: 1.000,00 euros (approximately 10% of the total price)

Tuition: 8.000,00 euros (remaining amount of total price)

Bank details:

Acct. Holder: FUNDACION INSTITUTO DEL SUEÑO
BANK: BANKINTER
Acct. Number/IBAN: ES35 0128 5771 1101 0000 5216
SWIFT / BIC: BKBKESMMXXX

Place: Virtual Campus of the European University (CANVAS)

Course Duration: 1 year (November 2023 – December 2024). Tuition hours: 480 hours. Student's workload: 1.500 hours.

Total Credits: 60 ECTS (European Credit Transfer System), distributed as follows:

- 48 ECTS credits correspond to the program and theoretical classes
- 6 ECTS credits assigned to the completion of the master's Final Thesis Dissertation
- 6 ECTS credits assigned to the completion of the Internship, in the form of Clinical Cases at the end of every chapter or module

Language: Classes, Tutorships and Final Thesis Dissertation, in English or Spanish. Webinars, Workshops, Textbook, and support materials, in English only.

Academic Degree: Title issued by the Universidad Europea (Madrid), according to the European Credit Transfer System:

"International Master's Degree in Sleep Medicine"

The student guarantees that the information provided in this document are true and correct, and expressly declares full agreement with the attached General Conditions of Registration, which declares to have read and understood. The student gives consent for his/her data to be processed by the SPANISH SLEEP FOUNDATION for the activities of the foundation and the realization of the master's degree in the terms reflected in the General Conditions of Registration, as well as:

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You consent to the processing of your data to receive commercial communication of products and services from the UNIVERSIDAD EUROPEA DE MADRID, S.A.U. or third parties based on the evaluation of your profile and behavioral study, through internal and external sources, even after your affiliation with UNIVERSIDAD EUROPEA DE MADRID S.A.U. has ended.

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You consent to the handling and use of your image in work sessions and events of the UNIVERSIDAD EUROPEA DE MADRID S.A.U. You consent to the communication of your data to the responsible economic body.

Date:

Student's Signature:

SLEEP INSTITUTE FOUNDATION

REGISTRATION AND PAYMENT CONDITIONS FOR THE SLEEP MEDICINE MASTER

The **Sleep Institute Foundation**, in collaborations with the **European University of Madrid**, offers this International Master's Degree in Sleep Medicine, 100 % online, with the aim of providing updated theoretical and practical knowledge in the multidisciplinary field of sleep medicine, enabling students to practice and train this medical discipline. As a result of this, the student will obtain a Master's degree from the Universidad Europea.

1. OBJECT. The SLEEP INSTITUTE FOUNDATION, in collaboration with the UNIVERSIDAD EUROPEA DE MADRID. S.A.U., will provide the student with the educational services for the enrolled master's degree, without prejudice of the provisions of clause 10. The student is obliged to comply with the provisions of these General Conditions of Registration and fully submit to the academic and internal rules issued by the European University, in the exercise of the university autonomy that is their own. As payment of the economic consideration for the mentioned services, the student and the economic responsible that in this case is designated, commit themselves to pay the total amount resulting from the student's matriculation that is reflected in the section information section of the master in the Registration Form.

2. FORM AND TERMS OF PAYMENT. The reservation of a place must be paid in advance through the payment procedure established for this purpose. In no case will the reservation be refunded if no notice of non-enrollment is given more than one month before the start of classes. The certificate of admissions to the master is only granted if the amount corresponding to the reservation has been paid to the Sleep Institute Foundation. This amount will only be refunded if the master is not taught for not enrolling a minimum number of ten students established by the Sleep Institute Foundation. Once being admitted to the master, if for voluntary or involuntary causes, or any other circumstances, either by accident or due to force majeure, the student wishes to cancel, the amount delivered will not be refunded. Such circumstances must be communicated in writing to the Sleep Institute Foundation.

PAYMENT METHOD: Bank Transfer only. Exchange rate, commissions and/or bank transfer fees are at the expense and responsibility of the student or paying body.

GENERAL CONDITIONS:

- A. **Registration:** 1,000.00 euros (approximately 10% of the total price of the master).
- B. **Tuition:** 8,000.00 euros. To be paid as follows:
 - i. **One-time Payment.** 3% discount for the single payment of the tuition in full (7,760.00 euros). In order to receive the 3% discount, the total amount of the master must be paid before September 31st, 2023 (registration and tuition).
 - ii. **Three Installments:** The tuition payment will be made in three different installments: 50% before November 15th, 2023 (4,000.00 euros); 25% by May 15th, 2024 (2,000.00 Euros); and the remaining 25% by November 15th, 2024 (2,000.00 Euros).

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3. INTEREST ON LATE PAYMENTS. The amounts owed by the student that are not paid in their corresponding dates will accrue late payment interest in favor of the Foundation at the legal interest rate of the money increased by two (2) percentage points.

4. WARRANTIES. The student is responsible for all the obligations derived from the General Conditions of Enrollment and the obligations that arise from the services provided by both the University and Foundation.

5. DURATION AND CAUSES OF RESOLUTION. The present contract has a duration linked to the period for which the student has registered and enrolled. The Sleep Institute Foundation may terminate and give up this contract, demanding the immediate payment of the outstanding capital and other amounts that it credits, even if the stipulated period has not elapsed, if the student fails to comply or defectively comply with any of the clauses of this contract or has failed to comply with any other obligation due, liquid and enforceable they have contracted with the Sleep Institute Foundation for any other concept.

6. DISMISSAL. Only if the registration has been done remotely, the student may cancel the registration contract within 14 calendar days from the formalization of the registration. The withdrawal of the enrollment contract implies the full return of the amount paid for teaching. However, the amount corresponding to the reservation of place is under no circumstances refundable.

7. PAYMENT OBLIGATIONS. The student is responsible for the payment of all the expenses that could be produced for the fulfillment of what was agreed in this contract, including banking expenses, lawyers, and attorney's fees. If the student decides unilaterally to abandon his or her studies, he or she must notify the Sleep Institute Foundation, either in writing by certified mail (Paseo de la Habana 200, 28036 Madrid, Spain), or by e-mail to pzi@iis.es. In the case that the student unilaterally abandons his studies and does not notify it in writing, the student will be obliged to pay the amount corresponding to the academic fees of the current months if he does not accredit his situation of cancellation.

8. CONSEQUENCES OF FAILURE TO PAY. Failure to pay the total or partial amount due will result in the refusal or cancellation of the registration and consequently the loss of the student's status for the master's program. The loss of student status makes it impossible to take and grade any of the evaluation tests. The University and the Sleep Institute Foundation will refuse to issue degrees, certificates, and transfers when students have pending payments, establishing on those amounts a surcharge corresponding to the interest on arrears referred to in the clause on interest on arrears of these general conditions. In case the student pays the debt contracted during an academic year before the end of the same one, the subjects pending of qualification at the time of cancellation will be qualified according to their performance during the period in which the file was active. Should the student pay the debt incurred after the end of the academic year, the subjects pending of qualification at the time of the cancellation will appear in the academic record as "Canceled Call". The student waives the right to any individual notification if the Sleep Institute Foundation (Paseo de la Habana 200, 28036 Madrid, Spain), makes a transfer or sale of all or part of the outstanding debt, or the actions derived from it.

9. CHANGE OF ADDRESS. The student is obliged to communicate reliably to the Spanish Foundation of the Dream, any change of address or e-mail that could take place during the academic course, and that for effects of notifications, it is the fixed one in the application of matriculation. This can be done in writing to the Spanish Sleep Foundation (Paseo de la Habana 200, 28036 Madrid, Spain) or by email to pzi@iis.es

10. REGISTRATION. The registration of the student will be formalized either personally in writing or by electronic means. For this purpose, the University gives the student, who declares to receive at this time, his user number and password that will serve during his stay as a student at the University as a means of personal identification for the student. This user number and password constitutes the electronic signature of the student, personal and non-transferable, and the student accepts it to register by internet, as well as to know the status of his or her file, and if applicable, to make requests, request certificates or any other use that the University makes available to him or her by electronic means. The student agrees to the personal and non-transferable use of the electronic signature. The University is not responsible for the misuse of the signature by the student in all matters related to his or her academic record. The University will claim for any damages caused by the misuse of the electronic signature by the student.

The Sleep Institute Foundation reserves the right not to teach the master or to delay its start if a minimum number of 10 students is not reached, in which case any payments will be returned in full. The student will be duly informed of these circumstances. The schedules of the classes and the practices, as well as those of the tests of evaluation, will be determined by the Sleep Institute Foundation, having the students to adjust to them according to the groups in which it is enrolled.

11. INTERNAL REGULATIONS OF THE UNIVERSITY. Given that the master is carried out in collaboration with the European University, the student expressly declares to accept and to know the Internal Regulations of the European University of Madrid and its academic regulations to which he or she is subject, due to his or her condition as a student, during the whole time of his or her link with the University. These regulations are duly published at <https://universidadeuropea.es/madrid/normativa>.

12. TREATMENT OF PERSONAL DATA. The Sleep Institute Foundation, in its capacity as controller, will treat the personal data provided on this form for the purposes of academic management, management of billing and registration of the holder of the same in the master of Sleep Medicine. The personal data processed to achieve the purposes listed above may be communicated to regional, state, European or international agencies and public administrations, economic managers for information about academic results and financial institutions for the management of collections and payments.

The holder of the data has the right to access, rectify and suppress the data, limit its processing, oppose to the processing, and exercise his or her right to the portability of personal data, all free of charge, as detailed in the complete information on data protection.

The owner of the data may revoke the consent granted at any time, by contacting the Spanish Sleep Foundation at the address of its registered office in c/ Paseo de la Habana, 200 C.P 28036, Madrid, by sending an e-mail to secretaria@fundacionespanoladelsueno.org indicating in the subject the reference "revocation of personal data".

13. COMPETENT COURTS. For the resolution of any discrepancy, question or claim derived directly or indirectly from the interpretation or execution of this Contract, and provided that the parties have tried to reach an amicable solution as a prior action, the parties waive any jurisdiction that may correspond to them and they formally and expressly submit to the jurisdiction of the Courts and Tribunals of the city of Madrid, SPAIN.

Date:

Student's Signature: